

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
ALCOHOLIC BEVERAGE REGULATION ADMINISTRATION**



NOTICE OF QUARTERLY STATEMENT FILING

July 7, 2005

Dear Licensee:

According to our records, you currently hold an Alcoholic Beverage Control License Class CR, CH, DR, or DH. Pursuant to District of Columbia Official Code § 25-113(b)(2)(A) and 25-113(e)(4)(A), you are required to file an Alcoholic Beverage & Food Quarterly Statement.

Quarterly statements can be found on the ABRA website at www.abra.gov or you can pick them up from:

**941 North Capitol Street, N.E., Suite 7200, 7TH Floor
Alcoholic Beverage Regulation Administration
Washington, D.C. 20002-4259
Attn: D'Maz V. Lumukanda**

Please duplicate, complete, sign and submit statements by their respective due dates to the address above:

The quarterly reporting periods are as follows:

First Quarter:	January to March, 2005	Due:	July 29, 2005
Second Quarter:	April to June, 2005	Due:	September 30, 2005
Third Quarter:	July to September, 2005	Due:	November 30, 2005
Fourth Quarter:	October to December, 2005	Due:	January 31, 2006.

Incomplete forms will be returned

Failure to file this report by the due date may result in civil penalties as set forth in the District of Columbia Official Code §§ 25-831 (d).

Thank you for your continued compliance. If you have any questions, please call Dmaz V. Lumukanda, Inspection Program Specialist, at (202) 442-4444 between the hours of 8:15 a.m. and 4:45 p.m., Monday through Friday.

SPECIAL NOTICE

The District of Columbia will provide the appropriate services and auxiliary aids, including sign language interpreters, whenever necessary to ensure effective communication with members of the public who are deaf, hearing impaired or who have other disabilities affecting communications. Requests for services and auxiliary aids should be made at least ten (10) days prior to any scheduled hearing. Please notify the ADA Coordinator at (202) 442-4423.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
ALCOHOLIC BEVERAGE REGULATION ADMINISTRATION**



NOTICE OF QUARTERLY STATEMENT FILING INSTRUCTIONS

The Following instructions are intended for holders of an Alcoholic Beverage Control License Class CR, CH, DR, or DH when filling out quarterly statements. **Please duplicate form for each quarter**, complete, sign and submit statements by their respective due dates.

1. Print the trade name of the establishment.
2. Print the owners name and or Corporation.
3. Print the address of the establishment.
4. Print the license number.
5. Print the license class.
6. Print the establishment's phone number.

SALES

7. Enter food sales for the reporting quarter
8. Enter alcohol sales for the reporting quarter
9. Total of lines 7 & 8
10. Enter amount of miscellaneous sales
11. Calculate total gross sales (Add lines 9 & 10)
12. Calculate percentage of alcoholic beverage sales (Divide the amount on line 8 by the amount on line 9 then multiply by 100)
13. Calculate percentage of food sales (Divide the amount on line 7 by the amount on line 9 then multiply by 100)

EXPENDITURES

14. Calculate amount of expenditures for food for the above period
15. Calculate amount of expenditures for alcoholic beverages for the above period
16. Calculate total expenditures for food and alcoholic beverages (add lines 14 & 15)
17. Enter amount of expenditures for miscellaneous items
18. Calculate total gross expenditures (Add lines 16 & 17)
19. Percentage of food expenditures (Divide the amount on line 14 by the amount on line 16 then multiply by 100)
20. Percentage of alcoholic beverage expenditures (Divide the amount on line 15 by the amount on line 16 then multiply by 100)

DEFINITIONS

"Food" means any substance consumed by human beings except alcoholic beverages and any nonalcoholic liquid or solid substance served as part of the contents of an alcoholic beverage drink.

"Miscellaneous" sales mean any sales except for food, alcoholic beverages, entertainment or admission. If the amount on line 13 is less than 45% on this and subsequent statements, you may be in violation of District of Columbia Official Code § 25-101 (43) (x) and (vi) If the amount on line 13 is greater than or at 45%, you may be required to substantiate your totals to an authorized employee of the Alcoholic Beverage Regulation Administration. Pursuant to District of Columbia Official Code § 25-831(b), willful failure to file this report within the required timeframe shall be considered a misdemeanor and may result, upon conviction, in a fine of not more than \$5,000 or imprisonment for not more than 3 years, or both. Failure to file this report within the required timeframe may also result in a civil fine as set forth in § 25-831(d) A civil fine may be imposed as an alternative sanction for any violation of this title for which no specific penalty is provided, or any rules or regulations issued under the authority of this title, under Chapter 18 of Title 2. Adjudication of an infraction of this chapter shall be under Chapter 18 of Title 2.: by the ABC Board

SPECIAL NOTICE

The District of Columbia will provide the appropriate services and auxiliary aids, including sign language interpreters, whenever necessary to ensure effective communication with members of the public who are deaf, hearing impaired or who have other disabilities affecting communications. Requests for services and auxiliary aids should be made at least ten (10) days prior to any scheduled hearing. Please notify the ADA Coordinator at (202) 442-4423.

**Alcoholic Beverage & Food Quarterly Statement****QUARTER, 200**ABRA, 941 North Capitol Street N.E., 7th Floor
Washington, D.C. 20002-4259**Due Date** _____**Date Completed** _____

ABRA 2005 (Ver. 6.05)

1. Trade Name:	
2. Owner:	
3. Address:	
4. License #	5. License Class:
6. Telephone #	

SALES

7. Sales of food* for the above period \$ _____
8. Sales of alcoholic beverages for the above period \$ _____
9. Total sales of food & alcoholic beverages (add lines 7 & 8) \$ _____
10. Amount of miscellaneous sales ** \$ _____
11. **TOTAL GROSS SALES** (add lines 9 & 10) \$ _____
12. Percentage of alcoholic beverage sales _____ %
(Divide the amount on line 8 by the amount on line 9 multiply by 100)
13. Percentage of food sales *** _____ %
(Divide the amount on line 7 by the amount on line 9 multiply by 100)

EXPENDITURES

14. Amount of expenditures for food for the above period \$ _____
15. Amount of expenditures for alcoholic beverages for the above period \$ _____
16. Total expenditures for food and alcoholic beverages (add lines 14 & 15) \$ _____
17. Amount of expenditures for miscellaneous items \$ _____
18. **TOTAL GROSS EXPENDITURES** (Add lines 16 & 17) \$ _____
19. Percentage of food expenditures _____ %
(Divide the amount on line 14 by the amount on line 16 ten multiply by 100)
20. Percentage of alcoholic beverage expenditures _____ %
(Divide the amount on line 15 by the amount on line 16 ten multiply by 100)

Certification: I hereby certify under penalty of perjury that the information in this statement are true and correct to the best of my knowledge and belief. I will also conform to all laws and regulations related to the alcoholic beverage license for which I have.

Signature _____ **Title** _____**Print Name and Title** _____ **Phone #** _____**Subscribe and Sworn To Before Me this** _____ **Day** _____, **200** _____**Notary Public** _____**My Commission expires on:** _____**SPECIAL NOTICE**

The District of Columbia will provide the appropriate services and auxiliary aids, including sign language interpreters, whenever necessary to ensure effective communication with members of the public who are deaf, hearing impaired or who have other disabilities affecting communications. Requests for services and auxiliary aids should be made at least ten (10) days prior to any scheduled hearing. Please notify the ADA Coordinator at (202) 442-4423.